



Sent and posted on November 8, 2021

NOTICE OF PUBLIC MEETING

Board of Directors

Thursday, November 18, 2021

10:00 AM

Monterey Plaza Hotel & Spa

Monterey, CA 93940

Join Zoom Meeting:

<https://us06web.zoom.us/j/81321272149?pwd=YVFOdTg3VUhhPdjN1R0NqUzVGVmQ1dz09>

Meeting ID: 813 2127 2149

Passcode: 231712

Dial by phone: 1-669-900-6833

Code: 813 2127 2149#

Date: Thursday, November 18, 2021

Time: 10:00 AM

Committee Members

Brandon Chanley, Chair
Ruth Godfrey, Treasurer
Ann Springborn, Secretary
Fernando E. Angell III
C. Lester Crawford
Ray Davis
Karen De Vaney
Susie DiMaggio
Jett Asinas Mercado
Lee Reams., Sr.
Yvette Rupp
Katie Zollo

A. Call to Order

B. Call of the Roll

C. [Approval of the Draft Minutes from May 21, 2021](#)

D. Chair's report – Brandon Chanley

- Welcome/Introductions
- Rules of Debate

E. Secretary's report – Ann Springborn

F. Treasurer's report – Ruth Godfrey



- G. [Audit Oversight Committee Report – Susie DiMaggio](#)**
- H. Budget and Finance Committee Report – C. Lester Crawford**
- I. Bylaws Committee Report – Ann Springborn**
- J. Communication and Technology Report – Brandon Chanley**
 - [CTEC Website Technology Report – Mark Griffith](#)
- K. Curriculum Provider Standards Committee Report – Lee Reams**
 - [Approved Education Provider Status Report – Tabitha Bolkish](#)
 - [CTEC Website Technology Report – Mark Griffith](#)
 - Curriculum Provider Standards Committee Policy Modifications – Lee Reams
 - [CP23A – Education Guidelines](#)
 - [CP13 – Self Study Courses](#)
 - [CP14-Course Review Policy](#)
 - [CP16-Curriculum Reviewers](#)
 - [CP37-Roundtable Continuing Education](#)
 - **Executive Committee Report – Brandon Chanley**
 - CTEC Future
 - **Governance Committee Report – Katie Zollo**
 - [CRTP Director Application](#)
 - Process (questions and answers) for interviewing CRTP Director applicants
 - Presentations by CRTP Candidates:
 - Fernando Angell III
 - Jett Asinas
 - C. Lester Crawford
 - Carmen Nieves
 - **Governmental Relations Report – Karen De Vaney**
 - Legislative Issue regarding Federal Background checks – Celeste Heritage
 - [Sunset Review – Celeste Heritage](#)
 - [H.R. 4184: Taxpayer Protection and Preparer Proficiency Act of 2021 – Celeste Heritage](#)
 - **Public Awareness Report – Ray Davis**
 - [Report on Public Awareness Campaign – Gigi Jones](#)
 - [Public Awareness contract \(R.G. Jones, dba G. g. Jones Public relations, LLC\) – Ray Davis](#)
 - **Tax Preparer Committee Report – Karen De Vaney**
 - [CRTP Report – Celeste Heritage](#)
 - [New Application Background Check Report – Supriya Panda](#)
 - [Background Reviewers and Hearing Officers Report – Supriya Panda](#)



- [CTEC Website Technology Report – Mark Griffith](#)
- Computer-Generated certificates for CRTPs – Karen De Vaney
- [Suggested change in wording for Question #3 on the Background Questionnaire – Karen De Vaney](#)
- [Recommendation to Designation Of California Penal Code Sections That Can Be Cleared By Staff That Should Merit Further Review](#)
- [IRS Report – Zachary Woodside](#)
- [FTB Report – Rebecca Landeros](#)

- **Elections**
 - **CTEC Chair**

Brandon Chanley has completed his term as Council Chair. He is eligible to run again for this position.

 - **CRTP Directors**
 - Fernando Angell III
 - Jett Asinas
 - Lester Crawford
 - Carmen Nieves

 - **Executive Committee**

Karen De Vaney has completed her term. She is eligible to run again for this position.
C. Lester Crawford has completed his term. He is not able to run again for this position.

 - **Treasurer**

Ruth Godfrey has completed her term as Treasurer. She is eligible to run again for this position.

 - **Secretary**

Ann Springborn has completed her term as Secretary. She is eligible to run again for this position.

- [BD11 - Review of Strategic Plan – Brandon Chanley](#)
- [Orientation session for new CRTP Directors – Brandon Chanley](#)
- Determine dates and location for 2023 May and November Board and Committee meetings
- Public comments regarding issues, not in this agenda – Brandon Chanley
- Items/suggestions from Board Members for future meeting agendas – Brandon Chanley
- Adjourn