



Posted July 10, 2020

NOTICE OF PUBLIC MEETING
Board of Directors Meeting

Date: Tuesday, July 21, 2020

Time: 10:00 AM

Location: Virtual GoToMeeting

<https://www.gotomeet.me/advostrat>

Meeting ID: 979-334-029

Board of Directors

Susie DiMaggio, Chair

Esperanza Escobedo, Treasurer

Karen De Vaney, Secretary

Fernando E. Angell III

Marie Archibeque

Brandon Chanley

C. Lester Crawford

Ray Davis

Margaret “Margy” Dunn

Ruth Godfrey

Richard Ernst

Cindy Hockenberry

Jett Asinas Mercado

Katie Zollo

A. Call to Order

B. Call of the Roll

C. Chair’s report – Susie DiMaggio

- Welcome / Introductions
- Rules of Debate

D. Secretary’s report – Karen De Vaney

- a. Approval of the Minutes of May 21, 2020

E. Budget and Finance Committee Report – Brandon Chanley

- a. Approval of the Minutes of May 20, 2020

F. Communications & Technology Committee Report – Susie DiMaggio

- a. CTEC registration program – Mark Griffith

G. Curriculum Provider Standards Committee Report – Margaret “Margy” Dunn

- a. Approval of the Minutes of May 20, 2020
- b. Approval of the Minutes of Provider Task Force meeting of May 19, 2020
- c. TF23A - CP23A – Qualifying Education Guidelines
- d. CP13A – Qualifying Education Courses
- e. CP36 - CTEC New Preparer Registration Notice



H. Executive Committee Report – Susie DiMaggio

- a. Approval of the Minutes of June 26, 2020
- b. Robert Half Legal Agency
- c. Paralegal
 - i. CTEC Internal process for Processing New Applications
- d. Background Reviewers / Hearing Officers contract
- e. Blanket Liability Insurance policy
- f. AB5 – Employee vs. Contractor
- g. Policy TP11 - Procedures For Disciplinary Actions Or Revocation Of Currently Registered CRTPs
- h. Policy TP12 - New Preparer Application Process
- i. Addendum to Advocation Strategies, Inc contract
- j. CTEC 2020-2021 Budget

I. Governance Committee Report – Katie Zollo

J. Public Awareness Committee Report – Marie Archibeque

- a. Approval of the Minutes of May 20, 2020
- b. Public Relations Report – Gigi Jones

K. Tax Preparer Committee Report – Karen De Vaney

- a. Approval of the Minutes of May 20, 2020
- b. Approval of the Minutes of June 17, 2020
- c. DOJ /ORI Number Update – Celeste Heritage
- d. Timeline/Policy for Paralegals, Background Reviewers and Hearing Officers
- e. FTB Report – Rebecca Landeros

f. Public comments regarding issues not in this agenda

g. Items / suggestions from Board members for future meeting agendas

h. Adjourn

All agenda items are subject to discussion and possible action. All interested parties are invited to attend the meeting. Time will be allowed for members of the public to make comments on each agenda item (up to 5 minutes). The public has a right to attend all meetings of CTEC except where a closed session is allowed, and may record a meeting so long as such recording is not disruptive to the meeting. To make a request for more information, to submit comments to the Board, or to make a request regarding a disability-related modification or accommodations or the meeting, please contact Tabitha Bolkish at (877) 850-2832 or via email at tbolkish@ctec.org. Request for disability-related modification or accommodation for the meeting should be made at least 48 hours prior to the meeting time. This notice and agenda is available on the Internet at www.ctec.org