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## NEW PREPARER REGISTRATION SELECTION OF CYCLE YEAR FROM AUGUST 1<sup>ST</sup> THROUGH OCTOBER 31<sup>ST</sup>

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**Background:** New preparer registration takes place throughout the year. Individuals who register as new preparers are issued Certificates of Completion valid through the following October 31<sup>st</sup>. For those new preparers who submit an application during August, September or October A drop down option was added on the CTEC website allowing new applicants to select either a current year or next cycle year registration and includes disclaimers pertaining to the registration cycle year they choose to register. The option also includes a box where the new preparer attests to the terms of that registration.

Approved December 1, 2000  
CTEC Board of Directors  
**Responsibility: Tax Preparer Committee**

